JENKS TOWNSHIP

135 PINE STREET
MARIENVILLE, PA 16239

MINUTES
February 2, 2026

The Supervisor called the regular meeting of the Board of Supervisors to order at 1:30 PM with the Pledge of Allegiance.

Those present at the meeting were as follows:

Edward Stoner Jr., Chairman
Kevin Carter, Supervisor
Scott Dittman, WWTP
Dan Zimmerman
John Shoup
Gregory Geyer, Supervisor
Misty Dittman, Sec/Treas
Dave Neill, The EADS Group
Jackie Blose

PUBLIC COMMENT:
Mr. John Shoup thanked the Township for the great job plowing the snow.

APPROVAL OF PREVIOUS MEETING MINUTES AND TREASURER'S REPORT:
Mr. Geyer made a motion to approve the minutes of the reorganization and regular meeting held January 5, 2026. Mr. Stoner seconded the motion; motion carried, 3-0.

Mr. Carter made a motion to accept the report of the Treasurer, transfer to payroll and pay the bills as listed. Mr. Geyer seconded the motion; motion carried, 3-0.

AGENDA:
A progress report was received from Dave Neill, The EADS Group. A payment application was reviewed for Cherry Street Pump Station. Mr. Geyer made a motion to approve the Cherry Street pay application. Mr. Stoner seconded the motion; motion carried, 3-0. Also discussed was the progress on the Trail Hub project and stormwater projects.

Mr. Scott Dittman, WWTP, reported electric issues have been resolved. A heater is not working in the influent building. Overdorf will be working on it later this week. They are running temporary heat for now. It is still under warranty. Also, Mr. Dittman asked if the EADS Group could schedule their electrical engineer asap for District One so there is not hold up on that grant.

CORRESPONDENCE:
The approved NPDES permit was received. Notice from the PLCB for the Kelly Hotel was received. Approval for the Czekalski planning module was reviewed as well as a sub-division for the OX Yoke club. Approval was received for the District One grant. The audit for the Marienville Volunteer Fire Company was reviewed.

OLD BUSINESS:
The Forest County Conservation District sent the Stormwater Memorandum. Mr. Stoner made a motion to approve using Forest County for the storm water management. Mr. Geyer seconded the motion; motion carried, 3-0.

The Grinder Resolution was discussed again. Letters will be sent to property owners regarding the change of ownership. The Resolution will be changed to clarify the wording of new versus current pumps and is to be passed at the March 2, 2026 meeting.

NEW BUSINESS:
The December 2025 WWTP report was presented.

A donation request was received from MACA. Mr. Stoner made a motion to donate $13,000 to MACA for insurance, supplies and fireworks as in years past. Mr. Geyer seconded the motion; motion carried, 3-0.

An excess maintenance agreement for Matson Lumber was approved.

Mr. Stoner made a motion to change the HR policy regarding health insurance for Supervisors. It will be changed to start insurance coverage for Supervisors the first day of their term to end the last day of their term, with no probation period. Mr. Geyer seconded the motion; motion carried, 3-0.

Mr. Stoner made a motion to approve the Hazard Mitigation Plan Resolution. Mr. Geyer seconded the motion; motion carried, 3-0.

The East Forest School asked to use the Rails to Trails May 23, 2026 for a 5K. The Supervisors approved.

The Noise Ordinance in place will be renewed.

Mr. Geyer discussed applying for a grant through PA Wilds for electrical updates to the center of town for the Bigfoot Festival. He also asked about road work to be completed in 2026.

Mr. Carter asked about hiring a road employee. Mr. Adam Eck was hired last month. Hiring a part time employee for the Hub and general maintenance was briefly discussed.

Ms. Blose asked questions about the Fire Company audit. She was directed to contact the fire company itself to answer her questions. Ms. Blose asked about the grinder resolution and if the Township was sending letters to the owners. She discussed insurance for the pumps. Any insurance will be the responsibility of the owners, not the Township.

The Treasurer provided the following balances:

Trust Fund	$ 924,410.17
General Fund	193,822.03
Payroll Account	16,817.17
Sinking Fund	2,012,652.26
State Checking Account	506.62
State Savings Account	1,949.45
Fire Protection Account	22,925.62

The Chairman adjourned the meeting at 2:40 pm.

Respectfully submitted,

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Misty D. Dittman, Secretary/ Treasurer