JENKS TOWNSHIP

135 PINE STREET
MARIENVILLE, PA 16239

MINUTES
January 5, 2026

The Supervisor called the regular meeting of the Board of Supervisors to order at 5:00 PM with the Pledge of Allegiance.

Those present at the meeting were as follows:

Edward Stoner Jr., Chairman
Kevin Carter, Supervisor
Scott Dittman, WWTP
John Shoup
Gregory Geyer, Supervisor
Misty Dittman, Sec/Treas
Dan Zimmerman
Jocelyn Sekera

REORGANIZATION: Attached

PUBLIC COMMENT: None

APPROVAL OF PREVIOUS MEETING MINUTES AND TREASURER'S REPORT:
Mr. Carter made a motion to approve the minutes of the regular meeting held December 15, 2025. Mr. Stoner seconded the motion; motion carried, 3-0.

Mr. Carter made a motion to accept the report of the Treasurer, transfer to payroll and pay the bills as listed. Mr. Geyer seconded the motion; motion carried, 3-0.

AGENDA:
A progress report was received from Dave Neill, The EADS Group. Payment applications were reviewed for Cherry Street Pump Station and the Four Seasons Hub project. Mr. Geyer made a motion to approve the Cherry Street pay application. Mr. Stoner seconded the motion; motion carried, 3-0. Mr. Stoner made a motion to approve the Hub pay application. Mr. Geyer seconded the motion; motion carried, 3-0.

Mr. Scott Dittman, WWTP, reported the major issues after Christmas with the loss of power in town. There were equipment failures that led to overflows and other issues. Everything is back online now but basins are not settling and there is very little room. Spare parts for bubblers will be ordered. The Vets pump station generator and transfer switch have been checked and are working now. Mr. Dittman discussed purchasing electric actuator valves. Mr. Geyer made a motion to purchase as necessary. Mr. Stoner seconded the

motion; motion carried, 3-0. It was also discussed that a property owner not near the sewer system wants to install a grinder pump and run a sewer line to the District 1 pump station. The Supervisors agreed to not approve this request.

CORRESPONDENCE: None

OLD BUSINESS:
The Forest County Conservation District sent the Stormwater Memorandum. It was discussed and other options will be looked at for Jenks Township.

NEW BUSINESS:
The November 2025 WWTP report was presented.

A DEP Notice of Violation to the Marienville Volunteer Fire Company and response to DEP was discussed.

The 2024 Audits were completed and filed as required.

The 2026 PSATS Convention is April 19-22, 2026.

The SEO fee schedule was reviewed.

An employment application for part-time road employee was received.

Mr. Stoner made a motion to approve the EADS Group retainer agreement. Mr. Carter seconded the motion; motion carried, 3-0.

The Treasurer provided the following balances:

Trust Fund	$ 923,286.21
General Fund	443,743.65
Payroll Account	21,954.12
Sinking Fund	2,051,965.33
State Checking Account	506.62
State Savings Account	1,954.43
Fire Protection Account	23,092.36

The Chairman adjourned the meeting at 5:35 pm.

Respectfully submitted,

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Misty D. Dittman, Secretary/ Treasurer