

JENKS TOWNSHIP

135 PINE STREET
MARIENVILLE, PA 16239

MINUTES

November 3, 2025

The Supervisor called the regular meeting of the Board of Supervisors to order at 5:00 PM with the Pledge of Allegiance.

Those present at the meeting were as follows:

Edward Stoner Jr., Chairman
Kevin Carter, Supervisor
Eric Long, WWTP
Dan Zimmerman
Sandra Diehl
Greg Geyer

Andy Spicer, Supervisor
Misty Dittman, Sec/Treas
Dave Neill, The EADS Group
Jocelyn Sekera
Jackie Blose
Deb Lipchey

PUBLIC COMMENT: None

APPROVAL OF PREVIOUS MEETING MINUTES AND TREASURER'S REPORT:

Mr. Carter made a motion to approve the minutes of the regular meeting held September 8, 2025. Mr. Spicer seconded the motion; motion carried, 3-0.

Mr. Stoner made a motion to accept the report of the Treasurer, transfer to payroll and pay the bills as listed. Mr. Spicer seconded the motion; motion carried, 3-0.

AGENDA:

Mr. Dave Neill, The EADS Group, presented a report with updates on grants and projects. Paving on the trail should begin next week. A potential change order was discussed to extend water to the pavilion. It would be \$6,100. The Supervisors approved the change if there is enough money left in the grant. The Cherry Street pump station screen project agreement and notice to proceed was received and signed.

Mr. Eric Long, WWTP, stated Olson's completed work at the Pattison Avenue pump station. The inspection on the boiler is Tuesday.

CORRESPONDENCE:

Notices of well permits were received from Pennhills and Cameron Energy. Notice of the Liquid Fuels estimated allocation for 2026 was received.

OLD BUSINESS:

The 2026 proposed budget was approved for public review with a motion made by Mr. Ed Stoner, seconded by Mr. Andy Spicer. Motion passed 3-0. The final approval will be December 15 at the regular meeting.

Mr. Stoner made a motion to pass Resolution 11-3-2025-1, an amendment to the Holding Tank Agreement regarding seasonal use. Mr. Carter seconded the motion; motion carried, 3-0.

NEW BUSINESS:

The August and September 2025 WWTP reports were presented.

Building permits were reviewed and approved.

Mr. Carter made a motion to approve leave requests. Mr. Spicer seconded the motion; motion carried, 3-0.

The Supervisors approved the removal of a dead tree on Birch Street.

Mr. Stoner made a motion to approve the dates and details for the 2026 Bigfoot Festival. Mr. Spicer seconded the motion; motion carried, 3-0.

Mr. Stoner made a motion to approve road name changes for Morrissey Adams Road as it is blocked and needs to be two separate roads. They will be named Elm Drive and Hickory Lane. Mr. Spicer seconded the motion; motion carried, 3-0.

A holding tank agreement was tabled to have it resigned to include the new wording passed by Resolution.

The 2026 meeting dates and times were approved and will be advertised.

Mr. Stoner made a motion to approve the Resolution and Shared Use Path Agreement for the trail crossing on South Forest Street for the hub trail. Mr. Spicer seconded the motion; motion carried, 3-0.

Mr. Stoner made a motion to pass a Resolution and approve the sewer plan for the Czekalski property. Mr. Spicer seconded the motion; motion carried, 3-0.

The Clarion Housing Authority is working to start a Forest redevelopment program to help with worn down houses in Jenks Township.

Mr. Spicer made a motion to pass a Resolution to apply for an LSA grant, no match, due November 30, 2025. Mr. Carter seconded the motion; motion carried, 3-0.

The Treasurer provided the following balances:

Trust Fund	\$ 917,877.85
General Fund	570,151.24
Payroll Account	6,402.48
Sinking Fund	1,962,017.04
State Checking Account	506.62
State Savings Account	1,964.39
Fire Protection Account	24,602.06

The Chairman adjourned the meeting at 5:42 pm.

Respectfully submitted,

Misty D. Dittman, Secretary/ Treasurer