

JENKS TOWNSHIP

135 PINE STREET
MARIENVILLE, PA 16239

MINUTES

September 8, 2025

The Supervisor called the regular meeting of the Board of Supervisors to order at 5:00 PM with the Pledge of Allegiance.

Those present at the meeting were as follows:

Edward Stoner Jr., Chairman
Kevin Carter, Supervisor
Eric Long, WWTP
Dan Zimmerman
Sandra Diehl
Amber DelTorre

Andy Spicer, Supervisor
Misty Dittman, Sec/Treas
Dave Neill, The EADS Group
Jocelyn Sekera
Becky Simpson

PUBLIC COMMENT: None

APPROVAL OF PREVIOUS MEETING MINUTES AND TREASURER'S REPORT:

Mr. Carter made a motion to approve the minutes of the regular meeting held August 4, 2025. Mr. Spicer seconded the motion; motion carried, 3-0.

Mr. Stoner made a motion to accept the report of the Treasurer, transfer to payroll and pay the bills as listed. Mr. Spicer seconded the motion; motion carried, 3-0.

AGENDA:

Ms. Sandra Diehl presented a petition, 2 letters and pictures regarding her neighbors yard and house. Ms. Diehl stated the property is an ongoing issue as it needs the grass cut and there is garbage and junk on it. She'd like the Supervisors to condemn the house and have it taken down and cleaned up. She read letters from Dave Timothy and Linda Albrecht. Ms. Diehl did acknowledge the property had been mowed and cleaned up recently. While she appreciates that being done, she thinks it will continue to be a problem. She wants to look at Ordinances and codes that would pertain to this issue. She also believes there are no utilities on at the property. Mrs. Misty Dittman, Sec/Treas, stated there are utilities on at the property and that would not have bearing on the issue at hand.

Mr. Stoner stated the house is not a condemnable property at this time and progress has been made to clean it up. He will contact Bureau Veritas to discuss it and Ms. Diehl may also talk to Bureau Veritas. Mr. Dave Neill discussed the issue as it is not just a Marienville problem, but an overgrown yard does not make a house condemnable.

Mr. Dave Neill, The EADS Group, presented a report with updates on grants and projects. He discussed the bids received for the Hub grant. Hiles Excavating is low bid. Mr. Stoner made a motion to approve Hiles Excavating bid. Mr. Spicer seconded the motion; motion carried, 3-0. Mr. Neill presented the quote, through CoStars, for the shelter including concrete work for \$131,722.50 to be paid for under the grant. Mr. Stoner made a motion to approve the quote. Mr. Spicer seconded the motion; motion carried, 3-0. Mr. Neill discussed the Cherry Street pump station bids. With equipment changes and increased prices, the bids are over grant amount. Without daily inspection from The EADS Group, it would be a match of about \$370,000. Mr. Stoner made a motion to accept the low bids. Mr. Spicer seconded the motion; motion carried, 3-0.

Mr. Eric Long, WWTP, stated they are still waiting on Olson's to complete a couple of jobs. The inspection on generator transfer switches is scheduled.

Ms. Amber DelTorre stated she now has a pizza food truck. She'd like permission to park it around town and sell food. The RR Hub is available as well as Tour de Forest and the pop-ups. She stated she has her Safe Serve certificates, etc.

CORRESPONDENCE:

Notices of well permits were received from Pennhills. The PSATS news and PennDot news were received.

OLD BUSINESS:

The Liquid Fuels road projects were closed out and completion paperwork signed.

NEW BUSINESS:

The July 2025 WWTP report was presented.

Building permits were reviewed and approved.

Mr. Carter made a motion to approve leave requests. Mr. Spicer seconded the motion; motion carried, 3-0.

The Supervisors approved the removal of 2 trees by the Cherry Street pump station for the grant project.

Mr. Stoner made a motion to approve the quote to have the Hub insulated. Mr. Spicer seconded the motion; motion carried, 3-0.

Mr. Stoner made a motion to approve the 2025-26 Road Salt contract for the same amount of 125 tons. Mr. Spicer seconded the motion; motion carried, 3-0.

The PMRS MMO was presented to the Supervisors and approved.

The Northwest Bank Trust Authorization Resolution was reviewed and approved by the Board.

The 2026 Budget will be presented to the Supervisors at the October meeting for their review.

The Treasurer provided the following balances:

Trust Fund	\$ 912,274.17
General Fund	577,592.75
Payroll Account	19,566.81
Sinking Fund	2,009,177.45
State Checking Account	505.23
State Savings Account	1,973.66
Fire Protection Account	25,905.57

The Chairman adjourned the meeting at 6:10 pm.

Respectfully submitted,

Misty D. Dittman, Secretary/ Treasurer