

FOREST COUNTY UNIFORM PARCEL IDENTIFIER

APPLICATION

Individuals intending to file a deed, mortgage or other instrument covered by the UPI ordinance will make available to the Assessment office **a completed application** for a UPI no later than 3:00 PM Monday through Friday. Petitioners must complete all applicable sections and sign the *Certificate of provision of information to obtain UPI*. If the deed conveys only a portion of the currently assessed land total of the parcel, the current ordinance calls for an approved subdivision plan survey map # to accompany the submission. Failure to meet any of the aforementioned criteria will result in a denial of the UPI. No additional fees will be charged but the **UPI will not be awarded until all of the required information is provided as requested**. Forest County Conservation District & Planning Department, 526 Elm Street, Box 4, Tionesta PA 16353. dzofcin@forestcountypa.gov (814) 755-3450 Checks may be made payable to Forest County for \$20.00.

CERTIFICATE OF PROVISION OF INFORMATION TO OBTAIN UPI

I/We hereby declare my/our information provided on and attachments provided with this UPI application are true and correct. I understand that knowingly false statements herein are made subject to the penalties of 18 PA. CS Section 4904, relating to unsworn falsification to authorities. Furthermore, I agree to the terms of all conditions and requirements set forth herein.

Signed:		Date:	
		Phone:	
Printed Name:			
*Forest County Parcel/Map No:			
*Boro/Township:			
*911 Address:			
*Most Recent Deed Reference:		*Current Owner:	
<p>Does the instrument convey the <u>ENTIRE</u> Parcel Referenced in the Deed Identified Above?</p> <p> <input type="checkbox"/> YES OTHER <input type="checkbox"/> NO </p> <p><i>(If NO, an approved Subdivision Plan Survey recorded information must be provided)</i> Subdivision Map # _____</p>			

*Information must be included in the deed. (911 Address only if an address is assigned to the property.)

A valid parcel description showing the metes and bounds must be included in the document. (Deed, Land Contract, Lease Agreement, Affidavit Affecting Title to Real Estate, Mortgage/Assignment of Mortgage, Easement, Right of Way)

<u>OFFICE USE ONLY</u>	
<p>Pursuant to the information provided by the above signed, I the undersigned clerk/evaluator provide the following Uniform Parcel Identifier:</p> <p>_____</p> <p>The applicant is responsible for the provision of accurate information to ensure proper assignment of the UPI.</p>	
Clerk/Evaluator: _____	Signature: _____
Date: _____	