

JENKS TOWNSHIP

135 PINE STREET
MARIENVILLE, PA 16239

MINUTES

November 1, 2023

The Supervisor called the regular meeting of the Board of Supervisors to order at 5:00 PM with the Pledge of Allegiance.

Those present at the meeting were as follows:

Gregory Geyer, Chairman

Edward Stoner Jr., Supervisor

Misty Dittman, Sec/Treas

Andy Spicer, Supervisor

Josh Kalp, The EADS Group

APPROVAL OF PREVIOUS MEETING MINUTES AND TREASURER'S REPORT:

Mr. Geyer made a motion to approve the minutes of the regular meeting held October 2, 2023. Mr. Spicer seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to accept the report of the Treasurer, transfer to payroll and pay the bills as listed. Mr. Stoner seconded the motion; motion carried, 3-0.

AGENDA:

Mr. Josh Kalp, The EADS Group, reported on grants and projects. He presented a pay application for CBF Contracting contingent to the receipt of close out paperwork. Mr. Geyer made a motion to approve the pay application of \$33,556.00. Mr. Stoner seconded the motion; motion carried, 3-0. Mr. Kalp then presented a final pay application to Summit Electrical Solutions for \$16,945.00. Mr. Geyer made a motion to approve the pay application. Mr. Spicer seconded the motion; motion carried, 3-0. The effluent water system replacement was discussed. Mr. Geyer made a motion to award the low bidder, Rankin Excavating, with the understanding there may be a change with the doors. Mr. Stoner seconded the motion; motion carried, 3-0.

CORRESPONDENCE:

A thank you note was received from Forest Area School. The PSATS newsletter and a sub-division notice were received. The PMRS audit report was reviewed. The Supervisors were presented with an award from OVR.

NEW BUSINESS:

The September 2023 WWTP report was reviewed. A report was presented with work completed and on-going at the plant.

Mr. Spicer made a motion to approve the proposed 2024 Budget. Mr. Stoner seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to approve the PMRS Resolution increasing Township contribution to employee retirement by \$250/year. Mr. Stoner seconded the motion; motion carried, 2-0.

Mr. Geyer made a motion to approve employee leave requests. Mr. Stoner seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to approve the building permits. Mr. Stoner seconded the motion; motion carried; 3-0.

Mr. Geyer made a motion to approve a variance request for a garage on Cypress Street. Mr. Stoner seconded the motion; motion carried, 3-0.

Mr. Stoner made a motion to purchase a John Deere excavator with a trade-in of the current excavator. Mr. Spicer seconded the motion; motion carried, 3-0.

An employment application was reviewed.

Mr. Stoner reported an illegal building on Maple Street (Kopera). Bureau Veritas has posted the property, and the owner is to stop all progress until the sewage is inspected and a building permit is obtained.

The Treasurer provided the following balances:

Trust Fund- Northwest Savings Bank	\$ 859,935.90
General Fund	255,890.06
Payroll Account	18,936.32
Sinking Fund	1,819,709.24
State Checking Account	281.85
State Savings Account	780.90
Fire Protection Account	41,044.94

The Chairman adjourned the meeting at 5:35 pm.

Respectfully submitted,

Misty D. Dittman, Secretary/ Treasurer