

JENKS TOWNSHIP

135 PINE STREET
MARIENVILLE, PA 16239

MINUTES October 2, 2023

The Supervisor called the regular meeting of the Board of Supervisors to order at 1:30 PM with the Pledge of Allegiance.

Those present at the meeting were as follows:

Gregory Geyer, Chairman (phone)	Edward Stoner Jr., Supervisor
Misty Dittman, Sec/Treas	Scott Dittman, WWTP
Dave Neill, The EADS Group	

PUBLIC COMMENT:

Mr. John Shoup stated the town is looking good with the work being completed on roads and at the train station.

APPROVAL OF PREVIOUS MEETING MINUTES AND TREASURER'S REPORT:

Mr. Geyer made a motion to approve the minutes of the regular meeting held September 5, 2023. Mr. Stoner seconded the motion; motion carried, 2-0.

Mr. Geyer made a motion to accept the report of the Treasurer, transfer to payroll and pay the bills as listed. Mr. Stoner seconded the motion; motion carried, 2-0.

AGENDA:

Mr. Dave Neill, The EADS Group, reported on grants and projects. He presented a change order and a pay application for North Rock on the storm water project. Mr. Stoner made a motion to approve the change order of \$10,484 and the pay application of \$146,958.35. Mr. Geyer seconded the motion; motion carried, 2-0. Mr. Neill then presented a change order and a pay application for the train station. Mr. Stoner made a motion to approve the change order of \$6,050 and the pay application of \$123,580. Mr. Geyer seconded the motion; motion carried, 2-0.

Mr. Scott Dittman, WWTP, reported Pattison Avenue pump station is 99% complete, with the screen running well. A surge protector has been ordered and will need to be installed. A carport will need to be purchased to cover the screen. Prices will be obtained. Storage for the old engine until it is sold is being discussed. We are waiting for quotes for the air valve installation for the SBR.

Pattison Avenue wet well is to be pumped out this month by Williams & Sons. Eric Long should have his license approved this month and has training after that. Finally, Mr. Dittman reported the basins are still having issues and more microorganisms may need to be purchased.

CORRESPONDENCE:

A letter was received from the ANF regarding illegal ATV riders on Greeley Farm Road. Notice that Bureau Veritas has not completed an audit was received from the Department of Labor & Industry. The PSATS newsletter was received as well as the 2024 Liquid Fuels allocation notice.

NEW BUSINESS:

The August 2023 WWTP report was reviewed.

Mr. Stoner made a motion to approve the Local Share Account grant resolution to purchase a road grader. Mr. Geyer seconded the motion; motion carried, 2-0.

Mr. Geyer made a motion to approve the PMRS Resolution increasing Township contribution to employee retirement by \$250/year. Mr. Stoner seconded the motion; motion carried, 2-0.

Mr. Geyer made a motion to approve employee leave requests. Mr. Stoner seconded the motion; motion carried, 2-0.

Mr. Geyer made a motion to approve the PMRS MMO for 2024. Mr. Stoner seconded the motion; motion carried; 3-0.

Mr. Geyer stated Trick or Treat will be October 31 from 5:30 – 7:30 pm.

A payment application was presented by Summit Electrical for Pattison Avenue work completed. Mr. Geyer made a motion to pay \$67,745.20. Mr. Stoner seconded the motion; motion carried, 2-0.

The sign in town needs to be replaced. Mr. Geyer spoke with Tom at Abraxas and the OVR group will build the frame and the Township will purchase the tracks. Mr. Stoner made a motion to pay up to \$2,500 for the sign. Mr. Geyer seconded the motion; motion carried, 2-0.

Mr. Geyer stated he is getting prices for a new excavator and how much we can get on a trade. He also stated the Dirt & Gravel roads project is done.

Mr. Stoner stated the water will be connected tomorrow at the train station and that is the last item to complete that job.

The Treasurer provided the following balances:

Trust Fund- Northwest Savings Bank	\$ 856,899.78
General Fund	323,397.77
Payroll Account	11,724.41
Sinking Fund	1,787,879.54
State Checking Account	281.85
State Savings Account	780.90
Fire Protection Account	41,675.41

The Chairman adjourned the meeting at 1:57 pm.

Respectfully submitted,

Misty D. Dittman, Secretary/ Treasurer