

JENKS TOWNSHIP

135 PINE STREET
MARIENVILLE, PA 16239

MINUTES July 10, 2023

The Supervisor called the regular meeting of the Board of Supervisors to order at 5:00 PM with the Pledge of Allegiance.

Those present at the meeting were as follows:

Gregory Geyer, Chairman	Edward Stoner Jr., Supervisor
Andy Spicer, Supervisor	Misty Dittman, Sec/Treas
Eric Long, WWTP	Dave Neill, The EADS Group
John Shoup	Jim Hoffmann
Kevin Carter	Elisa Letot

PUBLIC COMMENT:

Mr. Jim Hoffmann asked about road work on Greeley Farm Road.

Ms. Elisa Letot stated trucks were driving on the RR Trail during Bigfoot Festival and asked if it can be blocked for events. She also asked if trucks parked in front of the Kelly Hotel can be prevented from parking there as they stick out and are a hazard. Mr. Geyer stated it is a State Road and ROW. They would need to be contacted.

Mr. Kevin Carter asked if Bureau Veritas can be contacted to condemn an abandoned building in town. Mr. Stoner will call them. He also asked about the tree laying across Hemlock Street. It was full of bees and is now clear and will be removed tomorrow.

APPROVAL OF PREVIOUS MEETING MINUTES AND TREASURER'S REPORT:

Mr. Spicer made a motion to approve the minutes of the regular meeting held June 5, 2023. Mr. Stoner seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to accept the report of the Treasurer, transfer to payroll and pay the bills as listed. Mr. Spicer seconded the motion; motion carried, 3-0.

AGENDA:

Mr. Dave Neill, The EADS Group, reported on grants and projects. He presented a change order for the door of the train station. Mr. Geyer made a motion to

accept the change order of \$645. Mr. Spicer seconded the motion; motion carried, 3-0. Mr. Neill discussed the CDBG application for sidewalk repairs and the PennDot grant application for paving north on the RR Trail. Mr. Eric Long, WWTP, reported on work completed and continuing at the treatment plant. The new screen was installed at Pattison Avenue. Summit Electrical Services will install the external panel at District One tomorrow. New piping was installed for the effluent water at the WWTP. A replacement pressure tank for the effluent water system is needed and The EADS Group is looking at options.

CORRESPONDENCE:

A letter from the Allegheny Forest Alliance was reviewed. A drilling notice in Howe Township was received and a thank you note from the Route 66 Trail Group was received.

NEW BUSINESS:

Mr. Geyer made a motion to approve building permits. Mr. Stoner seconded the motion; motion carried, 3-0.

The May 2023 WWTP report was reviewed.

Mr. Stoner made a motion to approve employee leave requests. Mr. Geyer seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to approve a holding tank agreement. Mr. Stoner seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to approve an Excess Maintenance Agreement. Mr. Spicer seconded the motion; motion carried, 3-0.

Two quotes were received from firms for the DCNR Hub grant. Four firms had been contacted. Mr. Geyer made a motion to hire The EADS Group as the engineer firm for the DCNR Hub grant. Mr. Spicer seconded the motion; motion carried, 3-0.

Mr. Geyer would like to thank the volunteers on the trail for mowing. They've done a very nice job. Mr. Geyer stated the Dirt & Gravel project will be starting shortly as it needs to be completed in August. The Paving and Seal Coat work will start late this week, early next week. The Township will also be working on Durhing Road, Greeley Farm Road and Beaver Meadows Road in the next few weeks replacing pipes, milling and rolling.

The Board announced it will be advertising to accept applications for a full-time road employee.

The Treasurer provided the following balances:

Trust Fund- Northwest Savings Bank	\$ 854,273.77
General Fund	495,749.87
Payroll Account	27,191.68
Sinking Fund	1,678,052.27
State Checking Account	365.16
State Savings Account	159,777.92
Fire Protection Account	42,671.42

The Chairman adjourned the meeting at 5:30 pm.

Respectfully submitted,

Misty D. Dittman, Secretary/ Treasurer