

# JENKS TOWNSHIP

135 PINE STREET  
MARIENVILLE, PA 16239

## MINUTES June 5, 2023

The Supervisor called the regular meeting of the Board of Supervisors to order at 1:30 PM with the Pledge of Allegiance.

Those present at the meeting were as follows:

Gregory Geyer, Chairman	Edward Stoner Jr., Supervisor
Andy Spicer, Supervisor (phone)	Misty Dittman, Sec/Treas
Scott Dittman, WWTP	Dave Neill, The EADS Group
John Shoup	Jim Hoffmann
Dave Yeany	Rose Clark
Miranda Heller	Sheriff Bill Carbaugh

### PUBLIC COMMENT:

Mr. Dave Yeany discussed the Bigfoot Festival that is June 9-12, 2023. He asked the Township to place picnic tables, road barriers and cones for the festival. He also discussed where to place handicapped parking. Mr. Yeany thanked the Township for all the help.

Mr. John Shoup asked if there is Township money to fix sidewalks. Mr. Geyer stated grant money can sometimes be obtained for that purpose and the Township would look into it.

Mr. Jim Hoffmann thanked the Township for the road work on Greeley Farm Road.

### APPROVAL OF PREVIOUS MEETING MINUTES AND TREASURER'S REPORT:

Mr. Stoner made a motion to approve the minutes of the regular meeting held May 1, 2023. Mr. Geyer seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to accept the report of the Treasurer, transfer to payroll and pay the bills as listed. Mr. Stoner seconded the motion; motion carried, 3-0.

### AGENDA:

Ms. Rose Clark, Northern Pennsylvania Regional College discussed courses available through the college. They are working on accreditation and have been a college for over 6 years now. There are also workforce courses such as CDL training and EMS classes.

Mr. Dave Neill, The EADS Group, reported on grants and projects.

Mr. Scott Dittman, WWTP, reported on work completed and continuing at the treatment plant. The generator at Pattison Avenue was delivered and will be installed by Summit Electrical Solutions when the panels arrive. The auger screen was delivered to the contractor, but until it is at Jenks Township, payment will be held. The check valves at Cherry Street pump station are in place. The valves installed 2 months ago already have rags stuck and some type of screening needs installed. Mr. Dittman asked that the service contract with Cummins be cancelled and changed to CAT. It was reported that Summit Electrical has a plan for a float at District One to help with the generator run times. A quote will be obtained. Mr. Geyer made a motion to have Rankin Excavating fix the effluent piping at low bid. Mr. Stoner seconded the motion; motion carried, 3-0. Mr. Dittman stated they will press to make extra room and they may need to work OT as it is time sensitive. Mr. Dittman asked permission to park the work truck at his residence for the weekend in case of call outs as it is Bigfoot Festival and last year he was unable to get to the truck as it was parked in. Permission was granted.

#### CORRESPONDENCE:

The PSATs newsletter was received. Letters were received regarding USDA Forestry Funds, PLCB notice for Lucky's Pub and Forest County sub-division notices. The 2023 CDBG application was reviewed and a thank you note was received from the East Forest FCCLA.

#### NEW BUSINESS:

Mr. Geyer made a motion to approve building permits. Mr. Stoner seconded the motion; motion carried, 3-0.

The April 2023 WWTP report was reviewed.

Mr. Stoner made a motion to approve employee leave requests. Mr. Geyer seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to approve a holding tank agreement. Mr. Stoner seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to approve an Excess Maintenance Agreement. Mr. Spicer seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to open a new bank account for the DCNR Hub grant. Mr. Stoner seconded the motion; motion carried, 3-0.

A request from the Forest Area Arts Council to place a mural at the Community Garden was discussed.

Mr. Geyer discussed having a contract with Elk County Excavating to grade the Township roads twice a year. Prices will be obtained. Mr. Geyer also discussed some necessary changes to Clean up day. He stated having it twice a year for shorter hours may be easier to handle. Also, tax receipts and ID's will be required from now on.

The paving and seal coat road work was discussed.

The Treasurer provided the following balances:

Trust Fund- Northwest Savings Bank	\$ 853,834.62
General Fund	257,840.56
Payroll Account	24,486.92
Sinking Fund	2,116,861.94
State Checking Account	365.16
State Savings Account	159,776.56
Fire Protection Account	41,930.80

The Chairman adjourned the meeting at 2:10 pm.

Respectfully submitted,

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Misty D. Dittman, Secretary/ Treasurer