

JENKS TOWNSHIP

135 PINE STREET
MARIENVILLE, PA 16239

MINUTES

February 6, 2023

The Supervisor called the regular meeting of the Board of Supervisors to order at 1:30 PM with the Pledge of Allegiance.

Those present at the meeting were as follows:

Gregory Geyer, Chairman

Edward Stoner Jr., Supervisor

Misty Dittman, Sec/Treas

Jim Hoffmann

John Shoup

Dan Zimmerman

PUBLIC COMMENT:

Mr. Dan Zimmerman told the Supervisors about brush overhanging the sidewalk on West Spruce Street.

Mr. Jim Hoffmann thanked the Township for the winter maintenance on Greeley Farm. He asked when the road was to be fixed; it will be fixed when weather permits.

APPROVAL OF PREVIOUS MEETING MINUTES AND TREASURER'S REPORT:

Mr. Stoner made a motion to approve the minutes of the re-organization meeting and regular meeting held January 3, 2023. Mr. Geyer seconded the motion; motion carried, 2-0.

Mr. Geyer made a motion to accept the report of the Treasurer, transfer to payroll and pay the bills as listed. Mr. Stoner seconded the motion; motion carried, 2-0.

AGENDA:

Mr. Dave Neill, The EADS Group, reported on grants. Mr. Neill discussed soliciting for bids after making some changes to the bid requirements for the train station project. Mr. Geyer made a motion to have The EADS Group do the Chapter 94 report. Mr. Stoner seconded the motion; motion carried, 2-0.

Mr. Scott Dittman, WWTP, sent a report on work completed and continuing. He would like to discuss a gate at the back of the Pattison Avenue pump station property for easier access to the new generator.

CORRESPONDENCE:

The PennDOT news bulletin was received as well as a drilling permit from PennHill Drilling.

Notices of grants was received from DCNR. A copy of the WWTP DEP report was reviewed.

OLD BUSINESS:

Letters will be sent to property owners regarding junk vehicles.

The agreement for sewer line repairs at a Walnut Street property was received.

NEW BUSINESS:

Mr. Geyer made a motion to approve the retainer agreement with The EADS Group. Mr. Stoner seconded the motion; motion carried, 2-0.

Mr. Geyer made a motion approve May & Company as auditors for the 2022 audits. Mr. Stoner seconded the motion; motion carried, 2-0.

Mr. Stoner made a motion to approve the Tax Data agreement with Forest County. Mr. Geyer seconded the motion; motion carried, 2-0.

Mr. Geyer made a motion to approve donating \$3,000 to MACA for the annual July 4th fireworks. Mr. Stoner seconded the motion; motion carried, 2-0.

Mr. Geyer made a motion to approve donating money to the purchase of a mower for the Trail Group. Mr. Stoner seconded the motion; motion carried, 2-0.

Excess Maintenance Agreements were reviewed.

Northwest Hardwoods has placed a new building on the property without obtaining the proper building and sewer permits. Mr. Geyer will contact them.

The Treasurer provided the following balances:

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|------------------------------------|---------------|
| Trust Fund- Northwest Savings Bank | \$ 845,869.81 |
| General Fund | 132,399.73 |
| Payroll Account | 26,736.45 |
| Sinking Fund | 1,873,656.83 |
| State Checking Account | 628.66 |
| State Savings Account | 1,584.98 |
| Fire Protection Account | 32,611.69 |

The Chairman adjourned the meeting at 1:58 pm.

Respectfully submitted,

Misty D. Dittman, Secretary/ Treasurer