

# JENKS TOWNSHIP

135 PINE STREET  
MARIENVILLE, PA 16239

## MINUTES April 3, 2023

The Supervisor called the regular meeting of the Board of Supervisors to order at 1:30 PM with the Pledge of Allegiance.

Those present at the meeting were as follows:

Gregory Geyer, Chairman	Edward Stoner Jr., Supervisor
Andy Spicer, Supervisor	Misty Dittman, Sec/Treas
Scott Dittman, WWTP	Dave Neill, The EADS Group
John Shoup	Jim Hoffmann
Joe Calla	Joshua Lawry
Bob Williams	Tim Joncas
Robin Corapi	Jon Triana

### PUBLIC COMMENT:

Mr. Joe Calla stated he is running for Forest County Commissioner. If elected, he'll be happy to work with the Supervisors and plans to attend Township meetings. Mr. Calla also gave the Supervisors EMS documents including a sample Ordinance for review.

Ms. Robin Corapi announced the PA Treasurer will be in Forest County, probably Tionesta, on April 21, 2023 for a meet and greet. The Supervisors are invited, and more information will be sent. Ms. Corapi asked about helping with a Township website. The Township is currently working on updating their site.

Mr. Jon Triana stated he is from Northeast but has a camp on Durhing Road and has been coming to Marienville his whole life. The last week he has been exploring town more and talking to business owners, school personnel and employees from Abraxas. He absolutely loves the Community Garden and wants to copy it for Northeast. He stated the town has done a great job of keeping things clean and has enjoyed the week here. He also stated Durhing Road does need some work. The Supervisors are aware and plan to work on it asap.

Mr. Bob Williams is the publisher for the Forest County News Journal. He announced the paper is weekly and is located in the same office as the Forest Press was. He is hoping for more subscribers and wants the paper to grow. Mr. Williams stated Senator Hutchinson is involved with giving information to the paper also.

Mr. John Shoup thanked the Township for quick action on a broken tree at the bank parking lot. He also asked if his permit was approved. It is being sent for stormwater approval.

Mr. Jim Hoffmann stated he is just waiting for spring for the road to be fixed. Mr. Geyer told him work will begin on roads this week.

#### APPROVAL OF PREVIOUS MEETING MINUTES AND TREASURER'S REPORT:

Mr. Stoner made a motion to approve the minutes of the regular meeting held March 6, 2023. Mr. Geyer seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to accept the report of the Treasurer, transfer to payroll and pay the bills as listed. Mr. Spicer seconded the motion; motion carried, 3-0.

#### AGENDA:

Mr. Dave Neill, The EADS Group, reported on grants and projects. The preapplication for ARC is being worked on as a match for the DCNR grant. He reported needing to give alternatives for the Cherry Street pump station grant. Mr. Neill presented the bids results for the CDBG stormwater project. Northrock was low bidder. Mr. Geyer made a motion to accept the low bid from Northrock for the base bid. Mr. Stoner seconded the motion; motion carried, 3-0. Mr. Neill stated a letter has been sent to SCI-Forest for an Oil/Grease violation in March.

Mr. Scott Dittman, WWTP, reported on work completed and continuing at the treatment plant. Mr. Geyer made a motion to change the agenda to include approval of the quote from LB Water. Mr. Spicer seconded the motion; motion carried, 3-0. Mr. Geyer then made a motion to accept the quote from LB Water in the amount of \$4,427.50. Mr. Spicer seconded the motion; motion carried, 3-0. Mr. Dittman stated the Pattison Avenue engine was being tested currently. He stated Hemis had a prior employee that caused the issue and doesn't feel the Township should have to pay more. He'll refer it to the Supervisors. A road to go to the back of the pump station will need to be built asap as the generator will be delivered April 21<sup>st</sup> and will need the new road. Mr. Dittman reported on the effluent water piping and that Josh Kalp with The EADs Group is working on the design. Quotes to fix it will be obtained. Mr. Dittman reported they had a surprise DEP inspection due to a local camper complaint. DEP testing showed a perfect outcome and stated they were very pleased. The SBR blower is down, and Summit Electrical Solutions will be working on it. The District One generator has a very small fuel tank and runs continuously because of the set-up. Options are being looked at for different programming so it doesn't run constantly. Mr. Dittman reported on a camp that needs electrical upgrades as it is damaging the grinder pump. The owner is aware and will have

it updated. Mr. Dittman reported repairs had been made to the belt filter press.

CORRESPONDENCE:

The PSATs proposed bylaw changes and resolutions was received. The WGM permit for Pattison Avenue pump station was received as well as information on ROUTES initiative from US DOT and training information from Central Electric Cooperative. PennHills sent a drilling permit notice and the Forest Area School sent a letter that Forest County will be reassessing within the next 5-10 years.

OLD BUSINESS:

The DCNR grant for the Four Seasons Hub was approved and received.

ESM training dates were discussed.

Mr. Geyer stated ditching, grading and rolling of Lamonaville Road will begin this week. Greeley Farm Road and Durhing Road will also be worked on. He reported some trees will be removed from the connector trail and dirt moved as well.

NEW BUSINESS:

Mr. Geyer made a motion to approve building permits. Mr. Stoner seconded the motion; motion carried, 3-0.

The February 2023 WWTP report was reviewed.

Mr. Stoner made a motion to approve employee leave requests. Mr. Geyer seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to approve the Marienville Volunteer Fire agreement. Mr. Spicer seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to approve the invoice for emergency work at Cherry Street pump station completed by Terra Works. Mr. Stoner seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to approve the CAT generator agreement for the VFW generator. Mr. Spicer seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to accept the Ehrlich weed agreement for 2023. Mr. Spicer seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to purchase volunteer medical supply bags and the supplies up to \$1,500. Mr. Spicer seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to change the agenda and add the request from MACA for the yearly donation of \$10,000. Mr. Spicer seconded the motion; motion carried, 3-0. Mr. Geyer then made a motion to donate \$10,000 to MACA for their insurance. Mr. Stoner seconded the motion; motion carried, 3-0.

The 2023 Paving and Seal Coat bids for Liquid Fuels were opened and reviewed. Mr. Geyer made a motion that Jefferson Paving be awarded both Paving and Seal Coat jobs as low bid for both. No options to be included, just the main work. Mr. Stoner seconded the motion; motion carried, 3-0.

Mr. Geyer made a motion to change the agenda to add donating \$1,000 to the EMS Authority. Mr. Stoner seconded the motion; motion carried, 3-0. Mr. Geyer then made a motion to donate the \$1,000. Mr. Spicer seconded the motion; motion carried, 3-0.

Mr. Geyer discussed some trees in town, including the overgrown pine in the center of town, that need removed. New trees would be planted. Prices will be obtained.

Mr. Geyer made a motion to hire Edward Stoner, Jr. as part-time, as needed, road employee at a \$15/hour with Auditors approval. Mr. Spicer seconded the motion; motion carried, 3-0.

The Treasurer provided the following balances:

Trust Fund- Northwest Savings Bank	\$ 848,200.28
General Fund	202,684.15
Payroll Account	31,911.30
Sinking Fund	1,949,854.47
State Checking Account	628.67
State Savings Account	159,776.23
Fire Protection Account	31,131.95

The Chairman adjourned the meeting at 2:50 pm.

Respectfully submitted,

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Misty D. Dittman, Secretary/ Treasurer